

Peter Franchot *Comptroller*

Dhiren V. Shah *Director Central Payroll Bureau*

Advanced Schedule for Contract Payroll-Pay Period Ending November 24th, 2020

This is a reminder that a state holiday occurs on Thursday, November 26 and Friday, November 27, 2020 (Thanksgiving Holiday). Therefore, payroll processing schedules will be advance for the Pay Period Ending November 24, 2020. The PTR's will be available for keying on Wednesday, November 18, 2020, after 9:00 a.m. The PTR's may be approved at the agency on Monday, November 23rd after 9:00 a.m.

All PTR'S must be approved no later than 1:00 p.m. on Tuesday, November 24th, 2020.

If you have further questions, you may call any of the payroll operations staff at 410-260-7401.